

SECTION 4 (Complete and move to section 5.

CONSTRUCTION

_____ No Construction or changes to existing facility

_____ Equipment Change

_____ Minor Construction

_____ Major or New Construction

Briefly describe construction/change and anticipated time frame for start and completion.

SECTION 5 (COMPLETE AND MOVE TO SECTION 6)

FACILITY SERVICE INFORMATION

DAYS OF OPERATION & TIME (Check days which apply & complete time facility is open)

_____ Monday Time _____
_____ Tuesday Time _____
_____ Wednesday Time _____
_____ Thursday Time _____

_____ Friday Time _____
_____ Saturday Time _____
_____ Sunday Time _____

TYPE OF SERVICE (Check all that Apply)

_____ Retail Grocery

_____ Dine In Food Service

_____ Take Out Food Service

_____ Mobile Facility

_____ Bar / Club

_____ School

_____ Other Describe: _____

TYPE OF MENU (Check which one Applies)

_____ Full Service Menu ** attach menu

_____ Limited Menu

** attach menu

_____ Specific Food Items

List items _____

_____ Full Service Grocery with Departments: _____ Bakery _____ Deli _____ Café _____ Produce _____ Meat

_____ Seafood _____ Dairy _____ Other, list _____

Do you plan on serving any food undercooked or raw? List: _____

Do you have or have you applied for a liquor license? YES or NO

PROJECTED SEATING CAPACITY

_____ # of seats (mark "0" if there are no seats in the facility)

SECTION 6

EMPLOYEE INFORMATION

_____ # of anticipated employees

Do you have a PA Certified Food Handler on Staff? YES or NO

If YES, list name and PDA certificate number _____

Do you have an employee health policy? YES or NO

(An employee health policy establishes how to handle ill employees, See Sections 46.111 thru 46.115 of the Food Code for clarification) If NO, prior to opening an employee health policy must be established, either in writing or verbal, and presented to every employee of the establishment.

FACILITY OPENING

Anticipated date of opening and/or ownership settlement of the facility and/or remodeling completed. _____

License and Registration fees will be collected at the time of the licensing/registration inspection and are as follows: (payable to: THE CITY OF SCRANTON)

- Public Eating and Drinking Licenses
 - All Establishments with LCB License- \$200.00
 - Establishments with seating 0-25 - \$150.00
 - Establishments with seating 26 or more -\$ 200.00
 - Mobile Carts- \$ 150.00

OFFICIAL USE ONLY

LICENSE TYPE: EATING & DRINKING _____ RETAIL FOOD REGISTRATION _____ REGISTERED EXEMPT _____ MOBILE _____

APPROVAL

APPROVED, DATE _____ DENIED, DATE _____ LICENSE NUMBER _____

Reasons for denial: _____

HEALTH INSPECTOR _____ DATE _____